



## Outdoor Activities Coordinator Job Description

Reporting to: Director of Estates & Projects  
Salary: c£20-25,000 per annum (pro-rata) - negotiable  
Hours: 22.5 hours per week upwards (negotiable) flexible working required

Ushaw Historic House Chapel and Gardens is looking for a Park Ranger for the winter season running into spring. Funding from the Culture Recovery Fund has enabled us to create this pivotal role to help activate the outdoors.

Ushaw is a growing heritage and visitor attraction welcoming over 50,000 visitors to its buildings and grounds in 2019. The COVID-19 pandemic has highlighted the value of Ushaw's spacious grounds attracting a range of visitors including families; dog walkers; older couples or small groups to enjoy its formal gardens; large playing field; woodlands and walks. The Park Ranger will play a vital role in activating the outdoor spaces bringing an energy and passion to create enjoyable and memorable experiences for all our visitors. Through the winter and early spring we are developing a programme of outdoor activities, exhibitions, performances and events and the Park Ranger would assist in supporting these as well as generating day to day engagement with all Ushaw has to offer. You will be self-motivated and also a team player co-ordinating and working with a variety of staff, volunteers and Ushaw's partner organisations.

### Responsibilities:

- Taking a proactive approach you will instigate activities for different types of visitors including families (young and older children), and the older generation enabling them to explore Ushaw now and its past. This could include nature exploration, sports, games etc.
- Support fellow staff and volunteers in the design and delivery of a variety of outdoor activities including workshops, exhibitions, performances and events.
- Engage with visitors, build rapport and advocate a good visitor experience. Report visitor feedback and help deliver continuous improvements.
- Help develop Ushaw's Outdoor Experience Volunteer Team to create a proactive, engaging and dynamic team to interact with visitors, inform and assist them in having an enjoyable time at Ushaw. This would include working with the volunteer coordinator to attract and recruit new volunteers to join the team.
- Coordinate activities and develop areas with the Garden Co-ordinator and Garden/ grounds volunteers. This could include things like managing habitats and creating conditions within the activity areas for wildlife.
- Help promote awareness of the natural environment and conservation through education and interpretation.
- Proactively assist in creating a safe and secure environment, ensuring health and safety guidelines are adhered to and undertaking risk assessments where necessary.

### Requirements:

- Experience of working as a Park Ranger
- Delivery of educational activities
- Experience of working with young children (of all ages) and families/ groups of people
- Good communication skills
- Enthusiastic, confident with positive attitude
- High standard of work
- Basic health and safety
- Knowledge of working outdoors, the natural environment